

Upper Pittsgrove Township

May 10, 2022

A regular meeting of the Upper Pittsgrove Township Committee was held in the Township Hall on the above date. The meeting was called to order at 7:00 P.M. by Mayor Edward Meschi reading the public announcement stating that adequate notice had been given provided under the “Open Public Meetings Act” with a flag salute and the following present:

Edward Meschi	Committeeman
Jack Cimprich	“
David Zeck	“
Bruce Bishop	“
Michael J. Seery, Sr.	“
Susan DeFrancesco	CFO
& Township Visitors	

Zeck moved that the minutes of the April 12, 2022 regular meeting be approved as received which motion was seconded by Seery adopted unanimously.

The following monies were received from:

Susan DeFrancesco, Tax Collector – Taxes Collected	\$ 448,717.75
Linda R. Stephens - Zoning Permits	80.00
– CO	350.00
– White Goods	156.00
- Convenience Center Stickers	13.00
- Certified Copies	40.00
- Land Ordinance	50.00
Michael Raio – 200’ List	20.00
Borough of Elmer – Shared Services	1,127.50
Pilesgrove Joint Court – Court Costs	1,022.33
JIF Safety Program – Workers Comp/Roger Yale	202.86
Garden State Homes – Pad Fees	1,600.00
First National Bank of Elmer - Int. on NOW	130.38
First National Bank of Elmer - Int. on MMA	<u>336.00</u>
TOTAL	\$ 453,845.82

The Treasurer’s report showed the following balance as of April 30, 2022:

Current Fund - Checking Account	\$ 463,893.84
Current Fund - Money Market Account	1,694,201.81
Alt. Landfill Closure Escrow Fund	38,583/35
Capital Improvement Fund	851,040.52
COAH Developer’s Fees Escrow Fund	95,341.55
COAH Twp. Contribution	324,773.60
Farmland Preservation Fund	107,299.66
Municipal Alliance Trust Fund	8,105.32
Veterans Memorial Fund	653.92
American Recovery Act	<u>175,581.50</u>
TOTAL	<u>\$3,759,475.07</u>

Seery moved that the approved bills listed on the “BILL PAYING LIST” as presented to the Committee be paid which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

The Clerk read a letter from the Salem County Engineer’s Office requesting a letter of approval for changes they were proposing to the Route 77/CR611-Shirley Road intersection. Seery made a motion that the Clerk be authorized to send a letter of approval to the County and stating that it is the understanding of the Township Committee’s that the cost was being split between the County of Salem and NJDOT. Zeck seconded this motion which was adopted unanimously.

The Clerk informed the Township Committee that it was time to initiate applications for the NJDOT Trust Fund Municipal Aid. Seery made a motion to authorize the Clerk to initiate applications for Fitchhorn Road Section II and Taylor Road. This motion was seconded by Bishop and adopted unanimously.

The Clerk informed the Township Committee that an application had been received requesting a letter of endorsement for Wagon Wheel Winery to locate a sales room/outlet at Sickler’s Circle View Farms, located in a farm market shop at 450 Route 77, Monroeville. Seery made a motion to authorize the Clerk to send a letter based on a previous letter prepared by the Township Solicitor. This motion was seconded by Zeck and adopted unanimously.

The Clerk read a letter from the Borough of Elmer Mayor, Joseph Stemberger, requesting funds to help support the Elmer Library. Before committing any funds, the Township Committee asked the Clerk to get some additional information as to number of Township residents that utilize the library and if funds were committed would the fee be waived to Upper Pittsgrove residents. The Clerk was to report back at the June 14<sup>th</sup> meeting.

The Mayor opened the Public Hearing for “ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)” known as Ordinance 2022-3 known as Ordinance No. 2022-3 at 7:15PM as advertised.

The Mayor read the Ordinance by title, stating that it had been published in *South Jersey Times* issue of April 29, 2022 as required.

After hearing no comments for or against this Ordinance, the Mayor declared the Public Hearing closed at 7:20PM.

Cimprich moved that this ordinance be finally adopted on second reading and that a notice of its adoption be published in the *South Jersey Times* issue of April 15, 2022. This motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Yes      Zeck – Yes      Meschi – Yes

The Public Hearing on the 2022 Budget was opened at 7:23PM by Mayor Edward Meschi. The Treasurer, Susan DeFrancesco was present to answer any questions regarding the 2022 budget. There being no questions from the members of the public, the Mayor declared the Public Hearing closed at 7:24PM.

Cimprich introduced Resolution R-28-2022:

BE IT RESOLVED, by the Township Committee of the Township of Upper Pittsgrove, County of Salem, that the budget herein and before set forth be hereby adopted and shall constitute an appropriation for the purposes stated of the sum set forth as appropriations and authorizations as per attached copy.

Cimprich moved that this Resolution be adopted, which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Yes      Zeck – Yes      Meschi - Yes

Bishop introduced “AN ORDINANCE AUTHORIZING AN EXPENDITURE OF MONIES FROM THE 2022 CAPITAL IMPROVEMENT FUND FOR THE 2022 MAINTENANCE & REPAIR PROGRAM” known as Ordinance 2022-4.

Bishop moved that this ordinance be approved on first reading and that a copy of this ordinance be published in the *South Jersey Times* issue of May 14, 2022 together with a notice of its introduction and a public hearing to be held at the Township Hall on June 14, 2022 at 7:00PM.

This motion was seconded by Seery and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Yes      Zeck – Yes      Meschi - Yes

Cimprich introduced “RESOLUTION TO APPOINT RECYCLING COORDINATOR” R-29- 2022

Cimprich moved that this Resolution be adopted, which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Yes      Zeck – Yes      Meschi - Yes

Cimprich introduced “RESOLUTION APPOINTING LAND USE BOARD ALTERNATE #2 MEMBER” R-30-2022.

Cimprich moved that this Resolution be adopted, which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi - Yes

Zeck introduced “RESOLUTION AWARDING QUOTE FOR LANDFILL WELL WATER TESTING FOR JULY 2022 AND JANUARY 2023” R-31-2022

Zeck moved that this Resolution be adopted, which motion was seconded by Cimprich and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Yes      Zeck – Yes      Meschi – Yes

Committeeman Bishop presented quotes for the replacement of the main roof of the Old Mill. After a discussion it was determined that the roof should be black and to move forward with the project. Bishop stated that he would cover the cost for the dumpster to remove the old materials.

Bishop introduced “RESOLUTION AWARDING QUOTES FOR ROOF REPLACEMENT AT THE OLD MILL” R-32-2022

Bishop moved that this Resolution be adopted, which motion was seconded by Seery and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Yes      Zeck – Abstain      Meschi – Yes

The Mayor opened the meeting to the public for comment. No one present spoke.

Zeck introduced the following resolution:

BE IT RESOLVED, by the Township Committee of the Township of Upper Pittsgrove that the public shall be excluded from the following portion of this meeting during which time the Township Committee will discuss a subject for which the general nature is Pending Litigation and Personnel. It is estimated that the time when, and the circumstances under which, the discussion conducted in closed session can be disclosed to the public is at the conclusion of the issue.

Zeck moved that this resolution be adopted which motion was seconded by Seery and adopted upon a call of the roll.

Bishop - Yes      Meschi - Yes      Seery - Yes      Zeck – Yes      Cimprich – Yes

CERTIFICATION

I hereby certify that the foregoing is a true copy of a resolution adopted by the Township Committee of the Township of Upper Pittsgrove at a meeting held on the 10<sup>th</sup> day of May 2022.

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Linda R. Stephens, Clerk

#5 - Cont'd

May 10, 2022

Seery moved that the next portion of the meeting be opened to the public. This motion was seconded by Bishop and adopted unanimously.

There being no further business, the meeting was adjourned to meet at the call of the Mayor.

Respectfully submitted,

Linda R. Stephens, Clerk