

**Upper Pittsgrove Township  
Land Use Board Minutes  
August 20, 2020**

**TO:** Township Committee  
Land Use Board Members

Linda R. Stephens, Twp. Clerk  
L. Andrew Hoglen, Zoning Officer

A regular meeting of the Upper Pittsgrove Township Land Use Board was held by teleconference on the above date. The meeting was called to order at 7:30 P.M. by the Vice-Board Chairman reading the public announcement stating that adequate notice had been given provided under the “Open Public Meetings Act” and a flag salute.

**Members present were:** John Coombs, William Gantz, Jack Cimprich, Edward Meschi, Glenn Myers, David Zeck, Ralph Sickler and Linda Stephens.

**Also present was:** Adam Telsey, Esq., Board Solicitor, and Michael Mathis.

**Business to come before the Board:**

- 1. Minutes from June 18, 2020**
- 2. Adam Kohn**
- 3. Michael Mathis - Informal**
- 4. Resolution –**  
Edward & Carol Monaghan

**1. Minutes –**

A motion to approve the minutes from the June 18, 2020 meeting was made by Jack Cimprich. This motion was seconded by Glenn Myers and adopted unanimously.

**2. Adam Kohn – Block 48 Lots 3 & 4 – 177 Pine Tavern Road/30 Burlington Road**

The Board Chairman opened the hearing for Adam Kohn. The applicant was not present. Adam Telsey, Board Solicitor, discussed the deficiencies in the application. Board Engineer, Stephen Nardelli’s review letter dated August 18, 2020 had been emailed to all the Board members. It was Mr. Nardelli’s recommendation to deem this application incomplete. After some discussion, Edward Meschi made a motion to deem this application incomplete. This motion was seconded by William Gantz and adopted unanimously.

### **3. Matthew Mathis – Block 56 Lots 13 & 14 – 128 Jefferson Road**

The Board Chairman opened the informal for Michael Mathis. The Board Solicitor and Engineer had reviewed the Conceptual Plan submitted. Mr. Mathis explained to the Board what he was proposing in the plan. He wished to adjust ground from Lot 13 to the rear of Lot 14 to give his existing dwelling some additional rear yard space. The existing access to the dwelling on Lot 13 was through Lot 14. He was proposing to locate a new driveway on Lot 13.

#### **Resolution –**

Glenn Myers made a motion to adopt the resolution for Edward and Carol Monaghan that was read by all Board members eligible to vote on it. This motion was seconded by David Zeck and adopted unanimously.

There being no further comment and business before the Board, Jack Cimprich made a motion to adjourn the meeting. This motion was seconded by Ralph Sickler and adopted unanimously.

Respectfully submitted,

Linda Stephens, Secretary  
Upper Pittsgrove Township  
Land Use Board